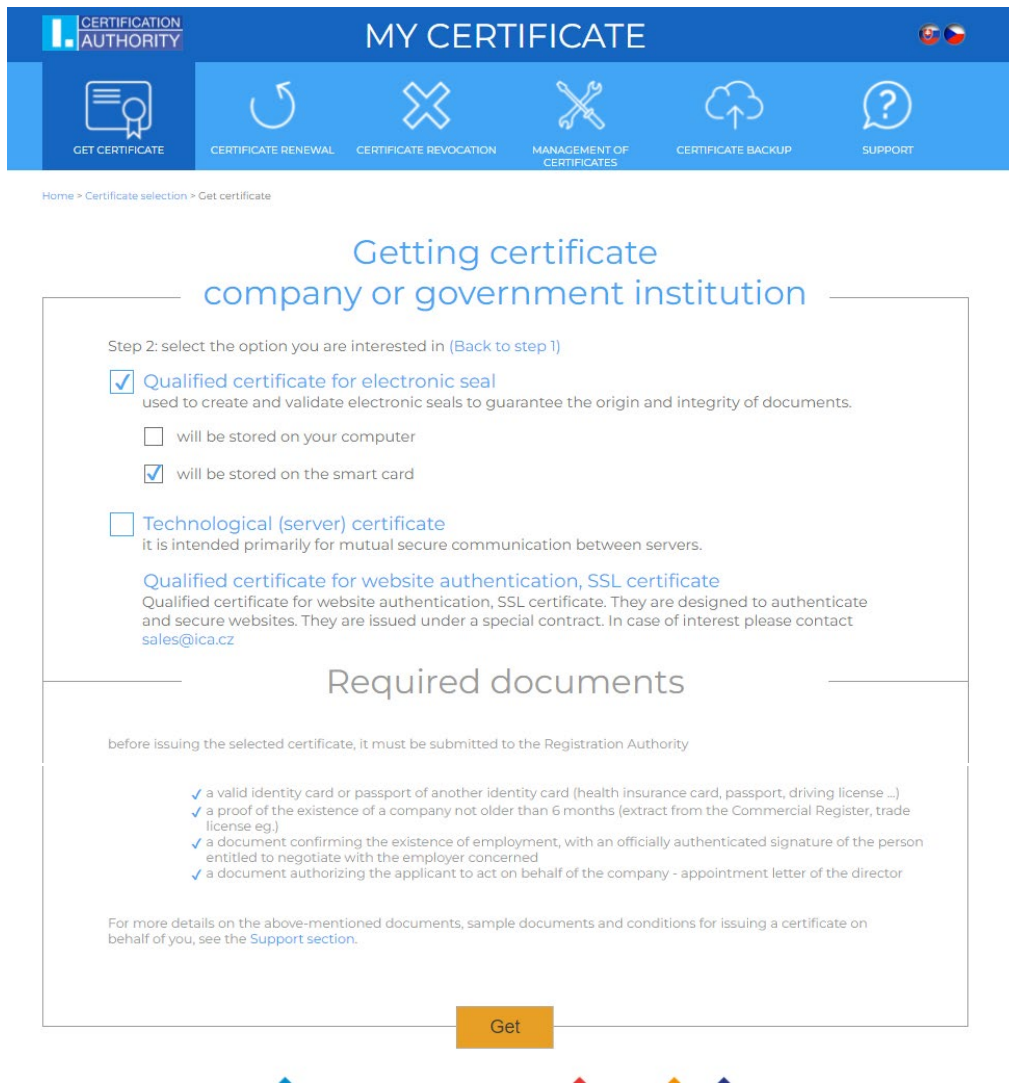


Completion of certificate items for registration in the EPREL database

If you register as a **legal entity**, it is necessary to choose the type of certificate [qualified certificate for electronic seal](#), which will be stored on the Starcos 3.7 smart card. The smart card can be obtained at the branches of the [registration authorities](#) or ordered in the I. CA [e-shop](#). A personal visit to the branch of the registration authority is required for the issuance of the certificate itself.



The screenshot shows the 'MY CERTIFICATE' section of the Certification Authority website. It features a navigation bar with icons for 'GET CERTIFICATE', 'CERTIFICATE RENEWAL', 'CERTIFICATE REVOCATION', 'MANAGEMENT OF CERTIFICATES', 'CERTIFICATE BACKUP', and 'SUPPORT'. Below the navigation bar, the page title is 'Getting certificate company or government institution'. The main content area is divided into two sections: 'Step 2: select the option you are interested in (Back to step 1)' and 'Required documents'. In the 'Step 2' section, there are three options: 'Qualified certificate for electronic seal' (checked), 'Technological (server) certificate' (unchecked), and 'Qualified certificate for website authentication, SSL certificate' (unchecked). The 'Required documents' section lists three items: a valid identity card or passport, a proof of the existence of a company not older than 6 months, and a document confirming the existence of employment. A 'Get' button is located at the bottom of the form.

In the window where you fill in the items of the certificate request, it is necessary, among other things, to fill in the item "**Mandatory legal organization identifier**", here you select the option "Insert mandatory legal organization identifier", fill in the value ID (CIN - Company identification number) according to the country of registration of the company. If there is an incorrect value in this item, the registration in EPREL will not be successful. Furthermore, it is necessary to fill in the address of the organization's registered office.

Enter the registered office address. Click "Show other options"

The field for entering the address will expand, you will fill in the values identical to the registered office of the company, listed in the Commercial Register.

Create a certificate request

1. Test system >>>
2. Entering data >>>
3. Verification >>>>
4. Saving your request >>>>>
5. Completion

Legal person

Information about the applicant

Device (mandatory) ⓘ	Country (mandatory) ⓘ		
<input type="text"/>	<input type="text" value="Austria"/>		
E-mail in the certificate ⓘ	E-mail for contact with I.C.A. ⓘ	Prefix	Phone number
<input type="text"/>	<input type="text"/>	<input type="text" value="+420"/>	<input type="text"/>

Information about the organization

+ Show other options

Organization - company name (mandatory) ⓘ	Find organization
<input type="text"/>	

Address of organization headquarters

Street	Street number / building identification number	City / town
<input type="text"/>	<input type="text"/>	<input type="text"/>
Zip code	Province	
<input type="text"/>	<input type="text"/>	

Mandatory identifier of legal entity

State of registration (mandatory) ⓘ	Identifier type (mandatory) ⓘ	Identification number (NTR/CIN) (mandatory)
<input type="text" value="Select state of registration"/>	<input type="text" value="National identification number (N)"/>	<input type="text"/>

Certificate setting

Key type (mandatory)	Revocation password (mandatory) ⓘ	Key Repository Type (CSP) (mandatory)
<input type="text" value="RSA 2048"/>	<input type="text"/>	<input type="text" value="Microsoft Smart Card Key Storage"/>

Certificate sent in the ZIP format

Save the request to the card

The certificate is then issued in the standard way.

To register in the EPREL database, follow the instructions here directly: https://energy-efficient-products.ec.europa.eu/suppliers_en#access-eprel-as-a-supplier-to-register;

https://energy-efficient-products.ec.europa.eu/document/download/0270e898-826e-4f46-b809-d6446f85d01b_en?filename=EPREL%20-%20User%20Guide%20-%20Suppliers%20v1.40.pdf

If you register as a **natural person**, you can use our qualified certificate for [electronic signature](#), which will be stored on the Starcos 3.7 smart card. The smart card can be obtained at the branches of the [registration authorities](#) or ordered in the I.CA [e-shop](#). A personal visit to the branch of the registration authority is required for the issuance of the certificate itself. The difference against issuing a certificate for an electronic seal is that in this certificate, resp. the address of the natural person's registered must be entered in the application for this certificate.



Home > Obtaining a request for a certificate

Obtaining a request for a certificate

Step 1: For whom the certificate is intended? Select the option you are interested in:

personal
 employee or self-employed person
 company or government institution

Natural person (Personal) - if you choose this option, your certificate will contain your name and surname, optionally e-mail address.

Employee or self-employed person - it is intended for those who, in addition to their name and surname, also need to state the name of company/trade or employer in the certificate. If you are interested in this option, contact sales@ica.cz



Home > Certificate selection > Get certificate

Getting certificate employee or self-employed person

Step 2: select the option you are interested in (Back to step 1)

- Qualified certificate for electronic signature**
used to sign documents. It is used where a recognized electronic signature is required.
- will be stored on your computer
 will be stored on the smart card
 will be stored in the ID card

Required documents

before issuing the selected certificate, it must be submitted to the Registration Authority

- ✓ a valid identity card or passport of another identity card (health insurance card, passport, driving license ...)
- ✓ a proof of the existence of a company not older than 6 months (extract from the Commercial Register, trade license etc.)
- ✓ a document confirming the existence of employment, with an officially authenticated signature of the person entitled to negotiate with the employer concerned

For more details on the above-mentioned documents, sample documents and conditions for issuing a certificate on behalf of you, see the [Support section](#).

Get

The option for entering the address is not primarily expanded, it is necessary to click on the text "Show other options"

You enter the address data according to the primary identity document. The certificate is then issued in the standard way at the branch of the registration authority.

Create a certificate request

1. Test system >>>>
2. Entering data >>>>
3. Verification >>>>
4. Saving your request >>>>
5. Completion

Information about the applicant + Show other options

Degree (before name)	Degree (after name)		
<input type="text"/>	<input type="text"/>		
First name (mandatory)	Surname (mandatory)	Country (mandatory) ⓘ	
<input type="text"/>	<input type="text"/>	Austria ▼	
E-mail in the certificate ⓘ	E-mail for contact with I.C.A. ⓘ	Prefix	Phone number
<input type="text"/>	<input type="text"/>	+420 ▼	<input type="text"/>

Permanent Address

Street	Street number / building identification number	City / town
<input type="text"/>	<input type="text"/>	<input type="text"/>
Zip code	Province	
<input type="text"/>	<input type="text"/>	

Insert optional identifier for individuals

Information about the organization + Show other options

Organization - company name (mandatory) ⓘ

Find organization

Insert optional identifier for organization

State of registration (mandatory) ⓘ	Identifier type (mandatory) ⓘ	Identification number (NTR/CIN) (mandatory)
Select state of registration ▼	National identification number (N ▼)	<input type="text"/>

Certificate setting

Key type (mandatory)	Revocation password (mandatory) ⓘ	Key Repository Type (CSP) (mandatory)
RSA 2048 ▼	<input type="text"/>	Microsoft Smart Card Key Storage ▼

Certificate sent in the ZIP format

Save the request to the card

Certificate containing IC MLSA for communication with the public authorities ⓘ

To register in the EPREL database, follow the instructions here directly: https://energy-efficient-products.ec.europa.eu/suppliers_en#access-eprel-as-a-supplier-to-register;

https://energy-efficient-products.ec.europa.eu/document/download/0270e898-826e-4f46-b809-d6446f85d01b_en?filename=EPREL%20-%20User%20Guide%20-%20Suppliers%20v1.40.pdf